

BRIHANMUMBAI MUNICIPAL CORPORATION
INFORMATION TECHNOLOGY DEPARTMENT
Director I.T./562968/2025/ Dtd. 16.10.2025

Quotation Notice

The Commissioner of MUNICIPAL CORPORATION OF GREATER MUMBAI invites "Spot quotation for supply of 2 Nos of Laptop" as shown below:

Description	Tender Fee ₹	Delivery Period	Eligibility	Due Date &Time
Laptop - Core i7 processor, 14" display, 16 GB RAM, 1 TB SSD with warranty of 3 years Pre-loaded Windows 11 Professional or latest 64 bit, licensed copy, Recovery media/partition 2 X USB-C supporting following functionality Charging Data transfer DisplayPort 1.4a · 2X USB- A3.1 · 3.5mm headphone jack Surface connect port MS Office suite	₹330/- + GST 18%	7 Days	The quotationer must have experience of Similar Type work in BMC/ Semi Govt / Govt / or any other organization.	03/11/2025 @ 5:00 PM

Blank quotation form along with term & condition can be taken from the office of the Office of the Director I.T., Information Technology Department, Basement, Annexe Building, Gate no. 6, BrihanMumbai Municipal Corporation Head Office, Mahapalika Marg, Mumbai 400001 on or before date 03/11/2025 till 5.00PM

The quotation will be accepted up to date 03/11/2025 till 5.00 PM. Quotation will not be accepted after this hour and date, under any circumstances. The quotation will be opened on the 03/11/2025 at 5.15 PM or as per convenience of this office.

Eligibility Criteria:

To qualify for award of contract, each quotationer should be attached relevant documents as stated below in sealed envelopes.

- 1) The quotationer must have experience in similar type of work in BMC/ Semi Govt / Govt / or any other organization
- 2) Copy of registration certificate under GST Act 2017 as Applicable.
- 3) Copy of PAN Card.
- 4) The successful quotation shall give the undertaking of best price (Rs. 200/- stamp paper) duly notarized by notary public/first class magistrate in the subjoined form.
- 5) Affidavit of GST as per Annexure – D Irrevocable undertaking (Rs. 500/- stamp paper)
- 6) Successful quotationer must be prepare Contract Agreement on Rs. 500/- stamp paper.
- 7) The rate quoted shall be firm no variation will be allowed subsequently on any account.

The Director (IT) reserves right to change or cancel any or all Quotations without giving any reason.

-Sd/-
Director (IT)