

DRAFT QUOTATION NOTICE

Office of The:-
Assistant Engineer(SWM)
M/West Ward Office Bldg.,
Room No. 12, Ground Flr.
Sharad Bhau Acharya Marg,
Chembur, Mumbai – 71.

Ref : Quotation No. AE/ SWM /M-W/ 10915 / dated/27 /10 /2025

Due on : 29 /10 /2025

To,

M/s. _____

Sir/Madam,

Wax sealed quotations are invited for Supply of T-Shirt at M/West Ward Office Building Chembur at M/W Ward, as per terms and conditions as below.

1. The quotations shall be enclosed in sealed envelope addressed to Asstt.Engineer (SWM) M/West Ward may be dropped into the quotation box M/West Ward Office Bldg., 1st Floor, Chembur, Mumbai-71.
2. Quotations shall be given from 29.10.**2025** to 29.10.**2025** upto 1.00 p.m. and same will be opened at **1p.m.** on 29.10.**2025** in presence of Account Officer, M/West Ward.
3. Quotation sent by post will not be considered, the undersigned reserve right to accept or reject any quotations without assigning any reason.
4. No advance payment will be given.
5. The rates quoted shall be firm and shall be inclusive GST and Transport etc. No variation will be allowed subsequently or any account and the same should be eligible and written in words as well as in figure.
6. Income Tax and Surcharge will be deducted at source.
7. Payment will be made within 30 (Thirty) days from the receipt of the bill subject to satisfactory of work.
8. Delivery of material and work shall be included with free delivery at above subject site.
9. The quotationer should be current licensed holder /Vendor from the competent authority to carry out the said works /facilities. For further guidance/clarification in this case, quotationer may visit the site and contact to A.E. (SWM) M/West Ward before submitting quotations.
10. BMC will not responsible for any damage/stolen of contractor's materials.
11. Any damage to the garden due to contractual work will be recovered from contractor.
12. Quotationer has to submit attested Xerox copy of the PAN card and photographs.
13. G.S.T. will be applicable as per prescribed BMC guidelines.
14. The EMD /contract deposit /Security Deposit shall to be deposited before opening the tenders.

15. The quotationer is requested to quote rates on their head of their company duly filed in and signed by the proprietors/partners apply their rubber stamp for following items.
16. Conditions of GCC shall be applicable to quotationer.

Sd/-

A.E. (SWM) M-W WARD

BRIHANMUMBAI MUNICIPAL CORPORATION

(SWM DEPT. M-WEST WARD)

Assistant Engineer(SWM) M/West Ward Office Bldg., Room No. 12, Ground Flr. Sharad Bhau
Acharya Marg,Chembur, Mumbai – 71.

Sub: - Supply of T-Shirt at M/West Ward .

TECHNICAL SPECIFICATION

1. Quotationer shall provide 900 T-shirt
2. Size of T-shirt shall be XL, XXL & XXXL
3. BMC Logo & “M WEST WARD” Shall be provided on T-Shirt
4. Colour of the T-Shirt Shall be White or as per directives of A.E.(SWM)M/W
5. Supply Period - 3 days

MUNICIPAL CORPORATION OF GREATER MUMBAI

(SWM DEPT. M-WEST WARD)

Assistant Engineer(SWM) M/West Ward Office Bldg., Room No. 12, Ground Flr. Sharad Bhau
Acharya Marg,Chembur, Mumbai – 71.

Sub: - Supply of T-Shirt at M/West Ward

SCHEDULE OF QUANTITY AND RATES

SR	Description of the work	Rate/ No.	Qty	Total Amount
	Supply of T-Shirt at M/West Ward		900	
Sub Total				
Total Cost With All Taxes			GST 5%	
Total				

Quotationer's address,
Office stamp and telephone No. if any.

Quotationer signature and
Office stamp Trading under the
name& style of

ANNEXURE - A

**To,
The Municipal Commissioner
Municipal Corporation of Greater Mumbai
Mahapalika Marg,
MUMBAI - 400 001.**

Sub:- Supply of T-Shirt at M/West Ward

Due on:-

Sir,

I/We have read all the terms and conditions as stipulated in the above Quotation

Notice and accept the same.

Yours faithfully,

QUOTATIONER'S SIGNATURE &

OFFICE STAMP

QUOTATIONER'S FULL ADDRESS

& TELEPHONE NO. :

ANNEXURE - C

To,
The Municipal Commissioner
For the Municipal Corporation of Greater Mumbai
Sir,

M.C.G.M. Bid Invitation No. _____

“I/We _____
(full name in capital letters, starting with surname), the Proprietor/ Managing Partner/Managing Director/ Holder of the Business/ Manufacturer/ Authorised Dealer, for the establishment/ firm/ registered company, named herein below, do hereby state and declare that I/We _____ whose names are given herein below in details with the addresses have not filled in this tender under any other name or under the name of any other establishment/ firm or otherwise, nor are we in any way related or concerned with any establishment/ firm or any other person who have filled in the tender for the aforesaid work.”

“I/We do hereby further undertake that, we have offered the best prices for the subject supply work as per the present market rates. **Further, we do hereby undertake and commit that we have not offered/supplied the subject product/similar product/ systems or sub systems in the past one year in the Maharashtra State for quantity variation upto – 50% or + 10% at a price lower than that offered in the present bid to any other outside agencies including Govt./Semi Govt. Agencies and within M.C.G.M.** also. Further, we have filled in the accompanying tender with full knowledge of the above liabilities and therefore we will not raise any objection or dispute in any manner relating to any action including forfeiture of deposit and blacklisting, for giving any information which is found to be incorrect and against the instruction and direction given in this behalf in this tender.

“I/We further agree and undertake that in the event, if it is revealed subsequently after the allotment of work/contract to me/us that any information given by me/us in this tender is false or incorrect. I/We shall compensate the Municipal Corporation of Greater Mumbai for any such losses or inconveniences caused to the Corporation, in any manner and will not raise any claim for such compensation on any grounds whatsoever. I/We agree and undertake that I/We shall not claim in such case any amount, by way of damages or compensation for cancellation of the contract given to me/us or any work assigned to me/us or is withdrawn by the Corporation.

“However, in case of price difference, if it is a result of differential tax structures, different Dollar value of Rupee, considering this aspect, before invoking the penalty, blacklisting etc. I/We will be given a reasonable opportunity of being heard by representing our case as to why such price variation / differential has arisen.

“In case, if the explanation submitted by me/us is unsatisfactory then action as stated above including forfeiture of deposit & blacklisting may be taken against me/us.

**TENDERER'S FULL SIGNATURE
WITH FULL NAME & RUBBER STAMP**

(Note:- This affidavit should be given on Rs.500/- stamp paper duly notarized by Notary with red seal and registration number)

ANNEXURE - D

To,
The Municipal Commissioner,
Municipal Corporation of Greater Mumbai
Mumbai.

UNDERTAKING CUM INDEMNITY

I, _____ . having its office at _____
Mumbai – _____ do hereby state and give undertaking as
under :

And whereas MCGM had published the quotation notice for the above mentioned work and whereas we want to participate in the said quotation procedure. We hereby given an undertaking-cum-indemnity bond as hereafter appearing.

I agree, I under any other name or under the name of any other establishment/ firm or otherwise, nor are we in any way related or concerned with any establishment/firm or any other person, who have filled in the tender for the aforesaid work.

I agree and undertake that my firm is not under any penal action such as Demolition, Suspension, Blacklisting, De-registration etc. by any Government, Semi Government and Government Undertaking etc.

I hereby further, undertake to communicate if my/our firm comes under any penal action such as Demolition, Suspension, Blacklisting, De-registration etc. by any Government, Semi Government and Government Undertaking etc.

I hereby further agree and undertake that, at any stage of tendering procedure if the said information is found incorrect, it should be lawful for the MCGM to forthwith debar me/us from the tendering procedure and initiate appropriate penal action.

**Signature of the Quotationer and
Office stamp Trading under the
name and style of**

(Note:- This affidavit should be given on Rs.500/- stamp paper duly notarized by Notary with red seal and registration number)

ANNEXURE - E

Irrevocable Undertaking

(on Rs.500/-Stamp Paper)

I Shri/Smt.....aged,.....years Indian
Inhabitant. Proprietor/Partner/Director of M/s.....
resident at do hereby give Irrevocable
undertaking as under;

- 1) I say & undertake that as specified in section 171 of CGST Act, 2017,
any reduction in rate of tax on supply of goods or services or the benefit
of input tax credit shall be mandatorily passed on to MCGM by way of
commensurate reduction in prices.
- 2) I further say and undertake that I understand that in case the same is not
passed on and is discovered at any later stage, MCGM shall be at liberty
to initiate legal action against me for its recovery including, but not
limited to, an appeal to the Screening Committee of the GST Counsel.
- 3) I say that above said irrevocable undertaking is binding upon me/my
partners/company/other Directors of the company and also upon my /our
legal heirs, assignee, Executor, administrator etc.
- 4) If I fail to compliance with the provisions of the GST Act, I shall be
liable for penalty/punishment or both as per the provisions of GST Act.

Whatever has been stated here in above is true & correct to my/our own
knowledge & belief.

Solemnly affirmed at

DEPONENT

This day of

BEFORE ME

Interpreted Explained and Identified by me.